

1. The parents/guardians must agree in writing to:
 - a. support the Statement of Faith and agree to have their children educated in accordance with the Statement.
 - b. support the Discipline Plan for Firm Foundation Christian School.
 - c. make sure their children are at school on time and dressed according to the dress code.
 - d. meet all tuition and other financial obligations.
2. Prospective preschool students must be 3 years old by September 1st of their entering year for the 3/4 year old class, or 4 years old by September 1st of their entering year for the 4/5 year old class.
3. Prospective kindergarten students must be 5 years old by September 1st of their entering year.
4. Prospective students and parents/guardians may be interviewed by the school administrator and, at the administrator's discretion, the grade-level teacher of the prospective teacher.
5. Provided the enrollment packets are completed and returned by the appropriate date, Firm Foundation Christian School's priority for enrollment is as follows:
 - a. Students who are currently enrolled have priority placement for the following year's enrollment, and have the opportunity to enroll prior to open enrollment.
 - b. Siblings of currently enrolled students and students of teachers and staff at FFCS have second priority prior to open enrollment, and as long as the class does not exceed capacity.
 - c. Students of parents who are members of the Apostolic Lutheran Church have third priority prior to open enrollment, and as long as the class does not exceed capacity.
 - d. Once open enrollment begins on March 1st, all students will be enrolled on a first-come, first-served basis.
6. Grade placement for newly enrolled students is only temporary at the time of enrollment. Grade placements are not finalized until enrollment testing is completed.
7. Firm Foundation Christian School is not equipped to enroll students who require help from specially trained personnel or those who have a record of serious discipline or psychological problems.
8. Firm Foundation Christian School admits students of any race, color, national and ethnic origin to all the rights, privileges, programs and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color, national or ethnic origin in administration of its educational policies, admissions policies, scholarship and loan programs, and athletic and other school-administered programs. We acknowledge that there can be no preferential treatment with God (Romans 2:11). We will endeavor to extend our ministry to all we can reach if we are to carry out our Lord's Great Commission (Matthew 28:18-20).
9. All completed enrollment forms must accompany the registration fee before the application can be processed.

1. Complete the entire enrollment packet, which includes:
 - a. Family Checklist (one per family)
 - b. Family Emergency Contact Form (one per family)
 - c. Tuition Payment & Calculation Form (one per family)
 - d. Volunteer Service Guidelines & Preferences Form (one per family)
 - e. Background Check Form (one per volunteer)
 - f. Student Registration Form (one for each prospective student)
 - g. Student Health Information Form (one for each prospective student)
 - h. Certificate of Immunization Status (one for each prospective student, information from doctor's records to be transferred by the parent/guardian)
 - i. Statement of Faith (one for each prospective student, Grades 1st—12th)
 - j. Discipline Policy Form (one for each prospective student, Grades 1st—12th)
 - k. FACTS Tuition Agreement or one-payment plan chosen
2. Submit the entire enrollment packed with the non-refundable registration fee to the office in Building B.
3. Until entrance testing is successfully completed, all grade placements are temporary. Entrance testing may be waived for applicants who can supply the most recent SAT/CAT or Iowa Basics test results.
4. An interview may be scheduled with the applicant and at least one parent/guardian.
5. Additional procedures for high school only:
 - a. Transcript Evaluation
 - b. Entrance Essay

Entrance testing for kindergarten is generally conducted at the beginning of the summer. The kindergarten teacher will contact parents to set up the date and time. Kindergarten testing usually takes approximately one hour. First grade testing is generally conducted during the summer. The first grade teacher will contact parents to set up the date and time. First grade testing usually takes approximately twenty minutes. Testing for grades two and above generally takes one to one and a half hours and begins in June. The school will contact parents to set up a testing time.